

2020 ILFORD CCP Salon — supported by Milieu

Conditions of Entry

In 2020, the *ILFORD CCP Salon — supported by Milieu* will be exhibited simultaneously online and in the gallery through January and February 2021.

By entering the *2020 ILFORD CCP Salon — supported by Milieu*, you agree to the following conditions of entry:

1 Submitting an Entry

Saturday 21 November — Friday 11 December, 2020

1.1 Entries to the *2020 ILFORD CCP Salon — supported by Milieu* will open **Saturday 21 November** and close at **5pm, Friday 11 December**. Entry forms must be completed and submitted by the close date.

1.2 The *2020 ILFORD CCP Salon* is open-entry. Anyone who meets these Conditions of Entry may submit an artwork, whether an Australian resident or internationally-based.

1.3 Each entrant may submit a maximum of six entries. One photograph or work per entry.

1.4 Full-price entries are \$45 each.

1.5 Concession entries are \$25 each. Concession entries are available to those who hold a CCP Membership, Seniors Card or Healthcare Card, are full-time students, are on a low income or have otherwise experienced income hardship or loss during 2020.

1.6 Entries can include analogue and digital photography, cameraless photography, DVD/film/video, 3D works utilising photo-media and self-published photobooks.

1.7 Photobooks must be self-published.

1.8 All entrants submitting print-based artwork or sculpture are required to submit a **maximum 2MB JPEG image with minimum 150dpi resolution** of their entry to be used for both the online exhibition and the promotion of the *2020 ILFORD CCP Salon*.

1.9 All entrants submitting photobooks are required to submit a web size PDF file of their entry, **maximum 150dpi resolution**, to be used for both the online exhibition and the promotion of *2020 ILFORD CCP Salon*.

1.10 All entrants submitting video or other screen-based artwork are required to provide a password-protected link of their work for download (Vimeo is one provider of this service). **Video file sizes must be no larger than 500MB**. This allows CCP to access the file to be used for both the online exhibition and the promotion of *2020 ILFORD CCP Salon*.

1.11 Images or other content used for promotion may be published on the CCP Facebook, Twitter and Instagram pages, and other non-commercial means of promoting the work, exhibition, and CCP as the gallery deems fit. Please note, by submitting their image/s, entrants are subject to [Facebook's terms and conditions](#), [Twitter's terms and conditions](#), and

[Instagram's terms and conditions](#). Further, by submitting their images or content, entrants consent to CCP cropping or editing their work for the purposes of promoting the work, exhibition, and CCP as the gallery deems fit. Should an entrant's work be published, they will be fully credited by the gallery.

1.12 Physical entries must not exceed 6400cm² (80 x 80 cm). This includes frames and all equipment supplied to present the entry, such as screens or other technology. Works that exceed this size will not be exhibited and no refund will be issued.

1.13 All entrants must clearly indicate whether they wish to sell their artwork by supplying a price in Australian Dollars on their entry form. If an artwork isn't for sale, entrants must select 'NFS' in the Price section, indicating Not For Sale.

1.14 A commission of 33% will be taken on all artworks sold. Artists are required to supply CCP with their bank details and ABN or '[Statement by a Supplier](#)' on their entry form, to enable payment in the case that their artwork is sold.

1.15 If artists are photographing children they must comply with the '[Protocols for Working with Children in Art](#)' developed by the Australia Council before entering the *ILFORD CCP Salon*.

1.16 Insurance related to artwork is the sole responsibility of the entrant.

1.17 All entries will be acknowledged via email.

1.18 Changes to artwork names, dimensions, mediums or dates will not be accepted after entry forms have been submitted.

1.19 Entry fees are non-refundable, please consider other commitments before entering.

2 Artwork drop-off

By appointment, Wednesday to Sunday, 9 — 20 December, 2020; Monday 4 January — Wednesday 6 January, 2021

2.1 Artwork drop-off is available by appointment within opening hours (Wednesday to Sunday), 9 — 20 December, 2020. Drop-off will also be available by appointment on **Monday 4 January, Tuesday 5 January or Wednesday 6 January, 2021, 10am to 5pm each day.**

2.2 Entrants are required to book a time slot to drop-off their artwork. These are allocated on a first-come, first-served basis. CCP does not guarantee that you will be able to book your preferred time. [Click here to book your drop-off time slot.](#)

2.3 Throughout the entirety of drop-off, entrants will be required to follow instructions from CCP staff, gallery signage and the latest government public health advice. Measures such as mask-wearing and physical distancing will be strictly enforced.

2.4 Artists must take responsibility for the transport of their work to and from CCP, including insurance and secure packing for freighted work.

2.5 Works that are hand delivered must arrive without packaging and be signed in upon delivery. CCP encourages all artists to think sustainably about their packaging. If artists are

dropping-off framed works with glass or perspex, clean towels and blankets can be used to protect the work while you're transporting it to CCP. CCP encourages frugal use of tissue paper where it is safe for prints. Artists can store their materials used at drop-off in a clean, dry place at home for reuse at collection.

2.6 Artists who mail or freight their work to CCP must supply return packaging and labels and arrange for return transportation. Please note that Australia Post does not offer a 'fragile' service. Please contact CCP for advice on installation and freight packing if required.

2.7 All artwork must have the entrant's name and phone number written clearly on the back, on the bottom left hand corner where possible. This gives CCP an indication of the orientation of your artwork.

2.8 All work must be ready for installation. CCP only accepts work that can be hung using the following methods: pins through prints; or frames / canvas / lightboxes with D-rings or split battens attached. CCP does not accept the use of clip frames, mounts, Mylar tabs or 3M hanging systems. Adhesives that adhere directly to the wall such as double-sided tape and velcro cannot be used.

2.9 If your artwork does not have one of the above-mentioned hanging systems, contact CCP before drop-off. CCP does not guarantee that it can accommodate hanging systems outside of those specified at 2.8. Any work deemed unsafe to hang will not be exhibited and no refund will be issued.

2.10 All entrants submitting screen-based and 3D work must ensure associated equipment including televisions, screens, USBs, and remote controls are supplied. This equipment needs to be labelled and installation instructions must be clear. All technology must be tested and tagged. For those based in Melbourne, CCP recommends [Aussie Rentals \(ph 0413 949 385\)](http://www.aussierentals.com.au) for equipment hire.

2.11 Photobook entries must be exhibition copies. CCP will provide gloves for handling but will not be responsible for any damage incurred during the course of the exhibition.

2.12 Please note, if your work is an unframed photograph, CCP will pin through the edges of your print. CCP does not accept Mylar or other material tabs as they are not reliable and risk the artwork falling from the wall.

2.13 **We have an all care, no responsibility policy for damage made to artwork or any supplied equipment (including screens and other technology) submitted to the 2020 ILFORD CCP Salon.** Please note that unframed gloss or cotton rag prints are very fragile and particularly prone to scuffs and scratches. All care will be taken, however CCP will not be responsible for any loss or damage caused to the work, however caused.

3 Judging

3.1 The *2020 ILFORD CCP Salon* Judging Panel is composed of NGV Curator of Indigenous Art Myles Russell-Cook, RMIT Lecturer of Photography Dr Alison Bennett, CCP Curator Jack Willet and CCP Assistant Gallery Manager Hugh Hirst-Johnson (Non-Voting Chair).

3.2 The decisions made by the judges and CCP regarding allocation of prizes are final and no correspondence will be entered into.

3.3 Prize winners will be announced during the *2020 ILFORD CCP Salon* Winners Announcement. Please note that this is an online event and members of the public, including entrants, will not be able to physically attend.

3.4 CCP will contact winners to organise collection or delivery of prizes.

4 Winners Announcement

Broadcast online, 6pm, Friday 15 January, 2021

4.1 The Winners Announcement will take place from 6pm, Friday 15 January, 2021.

4.2 It will be broadcast online through CCP's social media channels and will include the announcement of the winners of all awards, excluding the People's Choice Award.

4.3 Winning artworks will be listed on the CCP website by Wednesday 20 January, 2021.

4.4 The public, including entrants, will not be able to physically attend the Winners Announcement.

4.5 Voting for the People's Choice Award will close at 2pm on Saturday 6 February, 2021. The winner will be announced on the CCP website and personally notified thereafter.

5 Exhibition

Online and in the gallery, Saturday 16 January — Saturday 6 February, 2021

5.1 The *2020 ILFORD CCP Salon* exhibition will run from Saturday 16 January, 2021 to Saturday 6 February, 2021 in simultaneous online and physical exhibitions.

5.2 All entries must be submitted for both the online and physical exhibitions of *2020 ILFORD CCP Salon* for the entire duration of the exhibition period. If an entrant only provides required material for one of the exhibition formats, their artwork will not be accepted or exhibited and their entry will not be refunded.

5.3 The entire online exhibition will be accessible to the public through ccp.org.au.

5.4 The online exhibition will include entrants' full names, a digital image, PDF or video of their artwork, artwork details including price, and details of prizes won (where applicable).

5.5 CCP retains the sole right to determine exhibition installation and placement of artworks. CCP will not engage in any correspondence on this subject.

5.6 CCP reserves the right to exclude works from exhibition at any time. Reasons for exclusion include, but are not limited to: offensive content, fragility, dangerous artwork, not ready for installation, and lack of space. In the event that a work is excluded because of a lack of space, a full refund will be provided.

5.7 Visitation of the physical exhibition will be made available in line with the Victorian Government's public health advice and the Department of Health and Human Services' (DHHS) coronavirus restrictions. [Please see the DHHS website for more information.](#)

5.8 CCP considers the online exhibition alone to be a full and complete delivery of the *2020 ILFORD CCP Salon — supported by Milieu*.

6 Artwork collection

By appointment, Sunday 7 February — Tuesday 9 February, 2021

6.1 Unsold artwork must be collected by appointment on Sunday 7, Monday 8, or Tuesday 9 February 2021, between 10am and 5pm, unless the entrant has arranged postal return prior to these dates. Entrants will be required to follow gallery signage, instructions from CCP staff, and the latest government public health advice. Measures such as mask-wearing and physical distancing will be strictly enforced.

6.2 To ensure a COVID-safe environment, entrants will be required to book a time slot to collect their artwork. Collection time slots will be allocated on a first-come, first-served basis. CCP does not guarantee that you will be able to book your preferred time slot. CCP will contact all *Salon* entrants in January 2021 with instructions for how to book a collection time slot.

6.3 Artists whose work is not collected during these times, and who have not arranged postal return, will incur a \$50 late fee and an additional \$50 fee for each week the work remains at CCP.

6.4 Please note that all work to be returned via post may not be posted until February 2021.

6.5 CCP WILL DISPOSE OF ANY WORKS LEFT UNCOLLECTED BY TUESDAY 9 MARCH, 2021. It is the responsibility of all *Salon* entrants to ensure their artwork is collected by this date, if they do not want it to be destroyed.

[Click here for the *2020 ILFORD CCP Salon — supported by Milieu Essential Information Kit*.](#)